

House rules for Børglum Kollegierne

The rules below apply for residents, sublets and guests

1. Conduct

All residents in the dormitories have a collective responsibility to maintain peace and order. It is important that everyone adheres to the rules established by the Dormitory Committee and/or the administration.

1.a. Residents must voluntarily and without being asked to, respect the rules necessary for communal living in the dormitories. This includes respecting the needs of other residents for study and quiet during the night, especially when private gatherings are held.

b. According to Danish law, it is prohibited to consume psychoactive substances, and this also applies within Børglum Kollegierne. If anyone is found with or attempting to sell, buy, or consume psychoactive substances on the premises of the dormitory, it will result in a written warning. In particularly serious cases or upon repeated offenses, it may lead to termination or cancellation of the lease without notice. It will be assessed whether to report to the police in each individual case.

2. Rooms

1.a. All floors must be washed with a special kind of soap that is to be collected free of charge at the office. Sodium carbonate, liquid soap or any other corrosive, liquid detergent must not be applied.

1.b. In the toilet, only regular toilet paper may be flushed. Nothing else should be thrown into the toilet, as it may cause clogging of the drain.

1.c. In case the drain in the bathroom is clogged, the resident is obliged to report to the janitors by using the contact form to service at www.boerglumkollegiet.dk

3. Storage

Storage of belongings in the basement's storage room is at the resident's own risk, hence Børglum Kollegierne cannot be held responsible. Flammable substances such as turpentine, paint or petroleum and so on is strictly prohibited in the storage rooms.

4. The corridors

4.a. According to the fire authorities it is strictly prohibited to store belongings in the corridors due to the fact that the corridors serve as fire exits. Should this not be respected, the belongings will be removed immediately by the janitors with no further notice and under no liability. The door to the kitchen must always be kept closed as the door is a fire door.

4.b. All residents on the dormitory floor collectively are responsible for keeping the common areas and furnishings clean, as specified in the cleaning description in the kitchens. If this is not adhered to, the administration may order external cleaning, which residents will be responsible for paying.

4.c. It is the resident's responsibility to treat the dormitory's furnishings and belongings properly and not to remove anything from the common areas.

4.d. It is not allowed to keep neither refrigerator, freezer, electric kettle, dish washer nor washing machine in the rooms. Here, rooms 105-146 at Egmont Studentergaard are exempt, where it is permitted to have a small refrigerator and an electric kettle.

4.e. It falls on the residents to contact the dormitory's office immediately in case of any irregularity or defect by using the contact form at www.boerglumkollegiet.dk

5. Shared kitchen

5.a. All residents on the dormitory floor collectively are responsible for cleaning the kitchen. If this is not

adhered to, the administration may order external cleaning, which residents will be responsible for paying.

5.b. The dormitory puts a certain amount of refrigerators and freezers at every kitchen's disposal along with a microwave oven, an electric kettle, vacuum cleaner, tables and chairs.

5.c. The residents are responsible for handling the dormitory's inventories and items properly. The residents are also expected to see to that no inventory is removed from the shared areas.

5.d. It falls on the residents to contact the dormitory's office immediately in case of any irregularity or defect by using the contact form at our website www.boerglumkollegiet.dk

5.e. Every kitchen has its own household purse, and all residents are required to pay a small amount into it every month. The users of each kitchen decide the size of this monthly amount. In case of a dispute related to the fixing of this amount or missing payments should occur, the administration will assist in settling it. Please use the contact form at our website www.boerglumkollegiet.dk

6. Common- and activity rooms

6.a. The residents have access to the dormitory's common- and activity rooms only according to the guidelines defined by the administration. There is a reservation calendar on the resident site at www.boerglumkollegiet.dk

6.b. The rooms must be in the same condition after use, as when it was handed over. As to the rent of the A-basement and Festsalen an inspection report will be made after the closure of the renting period.

6.c. It falls on the residents to contact the dormitory's office immediately in case of any irregularity or defect by using the contact form at our website www.boerglumkollegiet.dk

7. Common areas

7.a. It is not allowed to neither draw nor paint at the dormitory's walls, furniture etc. or in any other way cause damage to the dormitory.

7.b. Posters are allowed only at the existing pin-up boards, showcases etc.

7.c. Should someone dirty the common areas, the necessary cleaning of it must be done immediately by the person who caused it.

7.d. The residents must put the waste, that the refuse collectors do not collect, in the container placed next to the main entrance of the dormitory.

7.e. All waste is sorted according to the rules of Aarhus Municipality: <https://www.kredslob.dk/produkter-og-services/genbrug-og-affald/waste-and-recycling-in-aarhus>

8. Driving and parking

8.a. Any kind of driving at the dormitory's paths and green areas is strictly forbidden. However, bikes are allowed on paved roads and sites. It is forbidden to bike indoors.

8.b. Parking of vehicles are allowed only at the dormitory's parking space according to the parking directions that are enforced by the parking company with reference to the agreement between this company and the dormitory. The parking regulations are stated on the college's website as well as indicated by signage at each spot.

8.c. Parking of motorbikes and mopeds is allowed only in the parking space indicated for motorbikes and mopeds as well as in the separate motorcycle parking space, by appointment and against deposit in exchange of a key.

8.d. Parking of bikes are allowed only in the bike racks, in the bike parking area in the basements, and allowed wherever indicated. Bikes must under NO circumstances be leaned against the wall or parked indoors in the corridors.

9. Laundries

9.a. The laundries at the dormitory must be used in accordance with the rules established for them.

b. The residents are not now allowed to wash on behalf of no other than themselves and fellow residents and

must not allow intruders to use the laundries.

c. The laundries offers automatic detergent dosage and therefore it is not allowed to use private detergent or fabric softener. It is also not allowed to color clothes in the machines.

d. It falls on the residents to contact the dormitory's office immediately in case of any irregularity or defect by using the contact form at our website www.boerglumkollegiet.dk

e. The door(s) to the laundries must always be kept locked.

10. Noise

10.a. It is mandatory that the residents avoid any kind of noisy behavior. On weekdays there should be quiet from 22:00 to 07:00 and on weekends from 24:00 to 09:00 and especially during exam periods, consideration must be taken for exam preparation.

b. Any use of musical instruments on the dormitory premises is prohibited unless special and time-limited permission has been granted. The use of musical instruments may only take place in the music rooms in accordance with their respective rules.

c. A party must be announced on relevant Facebook site and by poster in the kitchen at least two days before the party. To the extent possible a party must be given on Fridays and Saturdays.

11. Non-smoking dormitory

Smoking indoors at the dormitory is not allowed – not even in your own room. Ashtrays are provided at all entrances; these must be used if smoking outdoors.

12. Liability

In general the dormitory cannot be held responsible for the resident's personal liability or his/her personal belongings.

13. Insurance

The dormitory has no insurance to cover for the residents' belongings or damages to the dormitory's furniture/items etc. caused by residents. It is therefore strongly recommended to take out a liability insurance as well as a contents insurance.

14. Running a business from the dormitory

Commercial activities from the dormitory's premises can only occur with the administration's approval. Residents wishing to establish commercial activities from the dormitory's premises must contact the administrator with a request to do so. The reason for this is that we want to ensure that any commercial activity is not a nuisance to the residents of the college.

15. Domestic animals

It is not allowed to keep any kind of domestic animals – and this includes domestic animals in a cage.

16. Complaint policy and procedure

In case a resident observes flaws and deficiencies or conditions that do not function in a satisfactory manner, the resident can hand over a written enquiry to the office. Only written complaints are accepted due to our evidence documentation. A complaint can also be addressed to the board or to the board's chairman under full discretion. Moreover, we refer to the dormitory's policy for handling public policy for residents and their households as well as for departing residents, you can find this at our website: <https://boerglumkollegiet.dk/media/1678/02-offentlig-politik-lejere-inklhusstand-og-fraflyttere.pdf>

17. Television surveillance

The dormitory has installed video surveillance only in the laundries and strictly adheres to the rules published by the Danish Data Protection Agency related to use of electronic surveillance in accommodation associations etc.: <https://www.datatilsynet.dk/Media/638380803505815050/Vejledning%20om%20TV-overv%C3%A5gning%20til%20boligorganisationer.pdf>

18. Violation of the house rules

In case a resident violates the house rules, the person concerned can be given a warning by the administration.

In particular severe or repeated violation of the house rules, it may result in prompt termination of the lease with immediate effect.

Risskov, April 18th 2024